



IQAC/010/2020-21.

The Vice-Chancellor
Visva-Bharati

Date: 03.11.2020

कुलपति का कार्यालय
विश्वभारती
VICE-CHANCELLOR'S OFFICE
VISVA BHARATI

(Through: Registrar, Visva-Bharati)

Sub: Approval of proceedings of IQAC meeting held on 30.09.2020

Respected Sir,

Enclosed please find herewith the proceedings of IQAC meeting held in the Conference Hall, Central Administrative Building, Visva-Bharati on 30.09.2020 at 3-30 pm for your kind approval.

Regards,

Yours sincerely,

Director, IQAC
9/11/20
Director, IQAC
Visva-Bharati
निदेशक/संचालक
Director/Co-ordinator
IQAC
Visva-Bharati, Santiniketan

AS proposed.
B.C. 7/11

C. S. K. Vice-Chancellor

*May be placed before
the Vice-Chancellor for
approval.*

[Signature]

V.C.
11/11/2020



Proceedings of the meeting of Internal Quality Assurance Cell (IQAC) held at Conference Hall, Central Administrative Building, Visva-Bharati on 30th September, 2020 at 3-30 pm

Members present:

- | | |
|---|------------------------|
| 1. Prof. Bidyut Chakrabarty, Vice Chancellor | - Chairperson, IQAC |
| 2. Prof. Rup Kumar Kar, Department of Botany | - Director, IQAC |
| 3. Prof. Swapan Raha, Department of Mathematics | -Member |
| 4. Prof. Souvik Ghosh, Department of Agricultural Extension | -Member |
| 5. Prof. Sabyasachi Sarkhel, Department of HCM | -Member |
| 6. Prof. Pranab Sarkar, Department of Chemistry | -Member |
| 7. Ms. Tandrima Pattrea, Department of Chinese Language and Culture | -Member |
| 8. Dr. Subhashree Sanyal, Department of Social Work | -Member |
| 9. Dr. Nilanjan Bandopadhyay, Department of ISERC | -Stakeholder |
| 10. Dr. Sanjoy Ghosh, Joint Registrar (Accounts) | -Member |
| 11. Prof. Nirmalya Banerjee, Former Professor, Department of Botany | - Nominee from Alumni |
| 12. Shri Pradip Kumar Saha, Assistant Registrar (Recruitment) | -Invitee |
| 13. Dr. Nimai Chand Saha, Librarian (Officiating) | -Invitee |
| 14. Dr. Tanmay Nag, CS to Vice-Chancellor | - Invitee of the Chair |

Following members could not attend:

- | | |
|---|------------------------------|
| 1. Prof. Amrit Sen, Deptt. of English | - Member |
| 2. Prof. Sanjay Kumar Mallik, Deptt. of History of Art | - Member |
| 3. Dr. Prashant Meshram, Joint Registrar (Academic & Research) | - Member |
| 4. Ms. Soumi Bhattacharya, Department. of Botany | - Student nominee |
| 5. Prof. Pritam Prasad Ray
SUROBHI, Sripalli, Santiniketan 731235 | - Nominee from Local Society |
| 6. Mr. Sanjay Budhia
Managing Director, Patton Group
3C Camac Street, 8 th Floor, Kolkata 700016 | -Industrialist |

Prof. Bidyut Chakrabarty, Vice-Chancellor and Chairperson, IQAC presided over the meeting. The meeting began with the welcome from the Chair. The Chairperson and Vice-Chancellor, expressed his satisfaction and congratulated Prof Rup Kumar Kar, Chairman, NAAC Committee and his team for a collective effort on preparing for NAAC. He congratulated all the employees and stakeholders for their hard-work. He also appreciated the efforts given by the past chairperson of NAAC committee to initiate the early steps towards preparation for NAAC.

Handwritten signatures:

- Subhashree Sanyal
- Swapan Raha
- T. Pitten
- Rup Kumar Kar
- Sanjay Budhia
- Prashant Meshram
- Soumi Bhattacharya
- Pritam Prasad Ray

Resolutions:

1. Confirmation of minutes of last meeting

The minutes of the last meeting was read and confirmed with approval from the members of the Committee. The Director, IQAC initiated the discussion by welcoming everyone for the meeting.

2. Preparation of AQAR

Director, IQAC informed the members that the preparation of AQARs for last five years (2015-2020) is complete and endorsement of the same is being sought from the respective Bhavanas. Prof. Kar also informed that the Executive Council at its meeting held on 29.09.2020 has authorized the Vice-Chancellor for approving these AQARs to be uploaded on the NAAC Website.

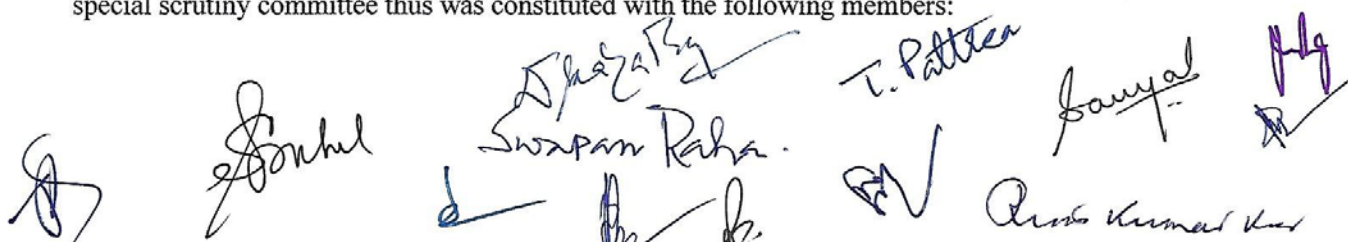
3. Notification seeking applications for CAS promotion (2020) and related matters

At the outset, Assistant Registrar (Recruitment) stated that until now 126 CAS applications (submitted against the last notification for CAS promotion of the faculties) have been processed and subsequently applicants have been promoted to respective stages and out of rest 65 applications 43 cases of CAS promotion are awaiting selection. Director, IQAC indicated for the necessity of notification for seeking applications from aspiring faculties for promotion to different stages under CAS. In this context, certain points were raised by the Director, IQAC regarding the concerned regulations of UGC for discussion and clarification in the house.

- (i) As per Clause no. 6.3 of UGC Regulations (2018), a candidate may be given the option for applying in the existing (2016) regulations and it can be exercised only within 3 years from the date of these regulations. Can it then be availed till July 2021?
- (ii) Regarding research publications to be considered for individual academic scoring, as mentioned in the UGC regulations (2018) journals must be peer reviewed or UGC listed. Such UGC list first came into effect from 19th July 2017 followed by a curtailed list removing 4305 journals to be effective from 2nd May 2018 and finally the UGC-CARE list became effective from 14th June 2019 onwards. Does it mean that before 19th July 2017, publications in peer reviewed journals only may be considered while afterward the journal must be in the respective list with the corresponding time period?
- (iii) It is not clear from the UGC regulations (2018) whether significant publications (3 or 5) of the candidates applying for promotion to Associate Professor or Professor need to be sent to three External Experts in the relevant subject separately for evaluation before selection.
- (iv) Is there any curb for implementation of promotion to Senior Professor position under CAS?

The above issues were opened for discussion and members have placed their respective opinions. The Hon'ble Vice-Chancellor, Chairperson of IQAC hence decided to seek necessary clarifications from UGC in this regard. A formal letter is to be sent to UGC at the earliest asking for clear and satisfactory answers to the above mentioned questions.

Also, it was unanimously decided that henceforth all CAS applications for all the levels, after screening at Bhavana level, will be routed through the Internal Quality Assurance Cell for further close scrutiny to avoid any kind of irregularity before sending to the Establishment section for further necessary action. A special scrutiny committee thus was constituted with the following members:

The block contains several handwritten signatures in blue ink. From left to right, the signatures are: a stylized 'S', 'Sankul', 'Swapan Raha.', 'T. Patter', 'Sanyal', and 'Raj Kumar'. There are also some initials and marks below the main signatures.

Committee for Scrutiny of the CAS applications for all levels of Academic Promotions:

- | | |
|---|-------------------|
| 1. Prof Rup Kumar Kar, Director, IQAC | -Convener |
| 2. Prof Swapan Raha, Department of Mathematics | -Member |
| 3. Prof Souvik Ghosh, Department of Agricultural Extension | -Member |
| 4. Prof Sabyasachi Sarkhel, Department of HCM | -Member |
| 5. Prof Pranab Sarkar, Department of Chemistry | -Member |
| 6. Prof Amrit Sen, Department of English | -Member |
| 7. Prof Sanjoy Kumar Mallick, Department of History of Art | -Member |
| 8. Prof Sarbajit Sengupta, Department of Economics & Politics | -Member |
| 9. Dr Prasant Meshram, Joint Registrar (Academic & Research) | -Member Secretary |

It was decided that the notification for seeking applications for CAS promotion for all levels will be prepared meanwhile and will be posted in the University website sometime in the second half of October 2020. The deadline for submission of application along with completed PBAS proforma and relevant documents will be set by the end of November 2020.

PBAS proforma of Library Cadres

As certain discrepancies have been pointed out in the existing PBAS proforma for Library Cadres under UGC regulations (2018), it was decided by the house that a committee will be formed to review the PBAS proforma for the Library Cadres and streamline the grading procedure. Following committee has been constituted:

Committee for Review of the PBAS proforma for promotion of Library Cadres under CAS (UGC regulations 2018)

- | | |
|---|---------------------------|
| 1. Prof. Rup Kumar Kar, Director, IQAC | - Convener |
| 2. Prof. Souvik Ghosh, Department of Agricultural Extension | - Member |
| 3. Prof. Nirmalya Banerjee | - External Member Invitee |
| 4. Dr. Nimai Chand Saha, University Librarian (officiating) | - Member |
| 5. Dr. Partha Pratim Ray, Deputy Librarian, PSB | - Member |
| 6. Dr. Prasant Meshram, Joint Registrar (Academic & Research) | - Member |
| 7. Shri Pradip Kumar Saha, Assistant Registrar (Recruitment) | -Member Secretary |

The meeting ended with a note of thanks from the Director, IQAC.

(Handwritten signatures and names)

T. Patra

Swapan Raha

Rup Kumar Kar

Sanjoy Kumar Mallick

Sarbajit Sengupta

Prasant Meshram

Amrit Sen

Souvik Ghosh

Nirmalya Banerjee

Nimai Chand Saha

Partha Pratim Ray

Pradip Kumar Saha



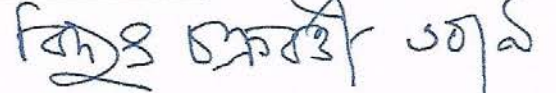
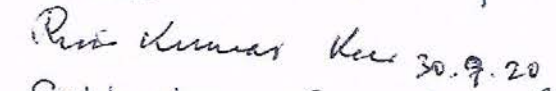
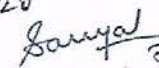


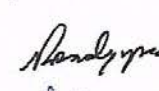
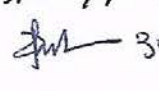

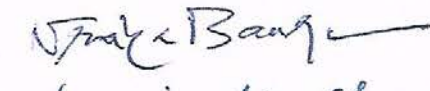


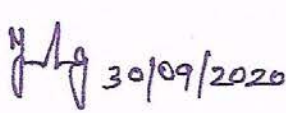
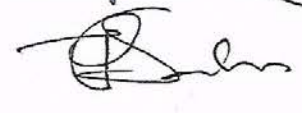
IQAC full committee Meeting.

Date: 30/09/2020

Time: 3.30 pm

Venue: Conference room, Central Administrative building.

Members Present :

1. 
2.  30.9.20
- ✓ 3. Subhashree Samyalt  30/9/2020
4. Tandeima Pattan 30.9.20
- ✓ 5. Sabyasachi Sarkhel  30/9/2020.
6. Souvik Ghosh  30/9/20
7. NILANJAN BONDYOPADHAY  30/9/20
8. Pranab Sarkar  30/9/20
9. Nimmi Chandra Sarkar  30/9/20 (minutes)
10.  30/9/20
- ✓ 11.  30/9/20  30/9/20
- 12.
13.  30/09/2020
- 14.
- ✓ 15. Swapan Kaha 30/09/2020.
- ✓ 16.  30/9/2020
- 17.
- 18.
- 19.
- 20.
- 21.