

Memo no: - Estate/QT- 8/275/23-24

Date: 15-12-2023

Sub: Circular for Allotment of Quarters in favour of MTS employees

The undersigned is directed to notify that the following allotments have been approved by the Administration on 18-10-2023 in favour of the newly appointed MTS employee of Visva Bharati under special drive since the previous allotments of the following quarters vide memo no Estate.QT-8/217/23-24 dated 18-10-2023 have been cancelled due to non acceptance.

Allottees are requested to contact this office for clarifications, if any, and also to send the duly filled-in and signed information sheet (as enclosed) as a token of acceptance within **seven working days** from the date of issuance of this circular.

The allottees are also requested to contact the Assistant Engineer (Electrical), Santiniketan / Sriniketan for finalization of the electric metre reading before occupying / vacating quarters.

Ref:- Circular no: Estate.QT-3.194.23-24 dated 25-09-2023

Sl.No	Name of allottees	Rank no	Particulars of Quarters
1.	APURBA BAURI, ID No 2023300 Mobile no 8768427833	182	L.S.S. qtrs. no 16 vacated by Mantu Mondal, Vinaya Bhavana, Sriniketan
2	LALAN KUMAR, , ID No 2023300 Mobile no 8768427833	248	LSS qtrs.no.-21, vacated by Laltu Mandal, Vinaya Bhavana, Sriniketan
3	MOUSUMI PAN, ID No 2023264 Mobile no 9875561509	15	L.S.S. qtrs. no 27 vacated by Chhabi Das, Sevapalli, Santiniketan
4	SAUGATANATH DUTTA, ID No 2023316 Mobile no 8777726067	51	L.S.S. qtrs. no 28 vacated by Abu Taleb, Sevapalli, Santiniketan
5	RABIUL FARUQUE ALI, ID No 2023106 Mobile no 8597756132	235	LSS qtrs.no.-08, vacated by Manabendu Pal, PSV Water Tank, Sriniketan
6	SANDIP ADHIKARY, ID No 2023021 Mobile no 9547155937	105	LSS qtrs.no.-15, vacated by Chetan Murmu, PSV Water Tank, Sriniketan
7	SATYENDRA SINGH GAUR, ID No 2023346 Mobile no 7742177311	319	LSS qtrs.no.-2, vacated by Dharmendra Roy, PSV Water Tank, Sriniketan
8	SAHIL YADAV, ID No 2023273 Mobile no 8851174472	36	Bachelor's Flat No 14 vacated by Computer Centre, Purbapalli, Santiniketan
9	VISHAL KUMAR, ID No 2023146 Mobile no 9917987718	154	Bachelor's qtrs.no.-03 & 04, vacated by Sri Pabitra Mondal, Ratanpalli, Santiniketan
10	SEFATUL ANSARI, Mobile no 8271337671	176	Bachelor's qtrs.no.-11 & 12, vacated by Sri Sanjoy Rakshit, Ratanpalli, Santiniketan
11	MANISH KUMAR, ID No 2023294 Mobile no 9717886805	263	Bachelor's qtrs.no.-15 & 16, vacated by Sri Manab Bagdi, Ratanpalli, Santiniketan
12	VISHAL MALIK, ID No 2023199 Mobile no 9671963736	75	D type qtrs. no-12 vacated by Ram Narayan Roy, Dakshinpalli, Santiniketan

Relevant portions of the Accommodation Rules:-

A. If an employee fails to accept the allotment of residence made to him under the rules, within **SEVEN** days or fails to take possession of the residence after acceptance, **within 30 days** from the date of receipt of the letter of allotment, he/she shall not be eligible for another allotment for a period of one year from the date of issue of allotment letter and the residence shall be allotted to the next eligible employee.

B. Where an employee who is in occupation of a residence is allotted another residence and he/ she occupies that residence, the allotment of the former residence shall be deemed to be cancelled from the date of occupation of the new residence. He may, however retain the former residence without payment of licence-fee for the day and the subsequent day of shifting.

C. Provided that if the former residence is not vacated by the subsequent day as aforesaid, the employee shall be liable to pay damage for use and occupation of the residence equal to the market licence-fee to be determined by the Accommodation Committee from time to time or double the penal licence-fee under **FR-45-B** with effect from the date he/she takes possession of the latter residence.


Joint Registrar (Estate)
Visva-Bharati

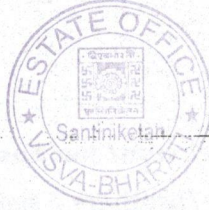
Joint Registrar
Estate Office
Visva-Bharati

Copy to:-

- a. All allottees.
- b. Prof. N.C.Mondal, Chairman of Accommodation (Allotment) Sub- Committee, V.B.
- c. Prof. Ashok Kumar Sarkar-Member, PSV
- d. Prof. Goutam Kumar Das, Kala-Bhavana-Member
- e. Prof. Anil Kumar, Dep't of AIHC& A- Member
- f. Principal, Patha-Bhavana & Member
- g. University Engineer- with request to arrange for white-washing/minor repairing of the qtrs. Allotted
- h. Joint Registrar (Accounts), V.B.
- i. Assistant Engineer (Electrical) Santiniketan, V.B.
- j. Assistant Engineers (Electrical) Sriniketan, V.B.
- k. J. R. and C.S to the Vice-Chancellor, V.B.
- l. P.A to the Registrar
- m. **In-Charge, Computer Centre, VB - Kindly uploads the allotment on Visva-Bharati web-site for wide circulation.**




Joint Registrar (Estate)
Visva-Bharati
Joint Registrar
Estate Office
Visva-Bharati



To
The Joint Registrar (Estate)
Visva-Bharati

(Recent colour photograph)

Sir,

I accept the allotment of qtrs no. _____ located at _____
Vacated by _____. These are my particulars:-

INFORMATION SHEET FOR ALLOTTEES OF RESIDENTIAL QUARTERS.

Ref: - Allotment circular no: - *Estate/QT-8/275/23-24*

dated:- *15.12.2023*

1. Name (in block letters) & Telephone no:

2. ID No.

3. Category: SC/ST/OBC/PH/General:

4. Permanent Address (including home state, District, P.O., P.S.):

5. Date of Birth:

6. Date of entry in Visva-Bharati Service:

7. Date of confirmation against a permanent post:

8. Present Designation and place of posting:

9. Present Pay Scale.

10. Date of superannuation:

11. Name of husband/wife:

12. Does the husband/wife reside in an accommodation provided by Gov't /PSU/
Autonomous body? If yes give details.

13. Details of dependents (except spouse):

Name

Age

Relationship

14. Whether it is a new allotment or a change of residence of the same type or higher type
of residence:

15. Particulars of the existing University residence, if any, already allotted:

16. A) whether the applicant or his parents/ wife/ her husband/ children including step
Children and legally adopted children /brothers / sisters own a house within 5 km. of
the applicants place of duty: Yes/No

B) If the reply to the above is in the affirmative, indicate –

- i) Location of the house, house number and street etc -----
- ii) Relationship with the owner -----
- iii) Whether the owner is residing with is wholly dependent upon the applicant -----

DECLARATION

I hereby declare that I shall abide by the rules governing the allotment of residential quarters of the University and state that the particulars given by me above are correct and that allotment to be made to me or already made shall be subject to these rules and subsequent amendments, if any.

If subsequent to the allotment of the University accommodation I/ my wife/ husband or any dependent child (including step child and legally adopted child) or father, mother, brother or sister residing with and wholly dependent on me constructs a house or otherwise becomes owner in full or in part of a house located within 5 km. of the place of my duty, I shall notify the fact to the Registrar within a period of four weeks from the date on which I myself or such family member becomes owner the house.

Signature of the applicant with date

NB: If there is any break in service indicate the date of commencement of the existing continuous service. Not more than one change is allowed in respect of one type of residence allotted to the employee.

