

OFFICE ORDER

Shri Utpal Hazra, Assistant Registrar (Administration), Visva-Bharati shall act as Incharge of Sanitation Section of the University during the period from 01-10-2022 to 24-10-2022 in addition to his normal duties in place of Shri Rupesh Kumar who will be out of station for the aforesaid period.

Shri Swapan Hazra, Senior Assistant, Garden Section shall assist the In-charge of Sanitation Section during the aforesaid period.

Shri Rupesh Kumar, In-charge of Sanitation Section is requested to hand-over charge to Shri Utpal Hazra.

This issues with the approval of the competent authority.

No.: Admn./G/N-5/532

Date: 23-09-2022

Deputy Registrar (Establishment) Visva-Bharati

> उप-कर्मसचिव / Deputy Registrar संस्थापन अनुभाग / Establishment Section विश्वभारती / Visva-Bharati

To:

- 1. Shri Utpal Hazra, Assistant Registrar (Administration), Visva-Bharati.
- 2. Shri Rupesh Kumar, Assistant Professor, Department of Jogic Art & Science Visva-Bharati & In-charge, Sanitation Section, Visva-Bharati.

Copy to:

- 1. Chief Medical Officer (In-charge), P.M. Hospital, Visva-Bharati
- 2. In-charge, Garden Section, Visva-Bharati.
- 3. J.R. & C.S. to Vice Chancellor, Visva-Bharati.
- 4. Section Officer (Administration), Visva-Bharati.
- 5. P.A. to Registrar
- 6. University Webmaster: To upload it in the University Website.
- 7. Shri Swapan Hazra, Senior Assistant, Garden Section, Visva-Bharati.