



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is to convey that the competent authority, in terms of UGC letter No. F.No. 40-1/2004 (JCRC) Vol.III dated 04/04/2015 has been pleased to approve the following:-

- i) All the fourteen (14) posts of Junior Laboratory Assistant of the University, presently in Pay Band-1 of Rs. 5200-20200/- with Grade Pay of Rs. 2000/- is upgraded to Pay Band -1 of Rs. 5200-20200/- with Grade Pay of Rs. 2400/- w.e.f 01/01/2006.
- ii) There will be no Senior Laboratory Assistant/Junior Laboratory Assistant henceforth in the University. Thirteen (13) posts of Senior Laboratory Assistant and fourteen (14) posts of Junior Laboratory Assistant together will be designated as Laboratory Assistant. Therefore the total number of posts of Laboratory Assistant will be twenty seven (27) in Pay Band-1, Grade Pay-2400/- in the University.

Necessary action may be taken accordingly.

No. Estab.(E-III)/U.3  
Date: 25/07/2015

  
Registrar  
Visva-Bharati

To,

- 1) Joint Registrar (Establishment) | Pay & allowances may be
- 2) Deputy Registrar (Accounts) | processed accordingly

Copy forwarded for information & necessary action to:-

- 1) Pro Vice Chancellor/All Provosts/All Directors
- 2) Adhyakshas of all Bhavanas
- 3) Head of all Academic departments/Centre – with request to bring it to the notice of the Laboratory Assistant working under their control
- 4) Finance Officer
- 5) Internal Audit Officer
- 6) C.S. to Upacharya
- 7) P.A. to Registrar
- 8) Section Officer (Meeting) – to be placed before Karma Samiti
- 9) Pay Fixation Cell
- 10) University Web Master – To upload in the University Web site
- 11) Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website within three days from the date of issuance of this Office Order
- 12) VOIS
- 13) Personal file of all Laboratory Assistants