

## NOTIFICATION

The undersigned is directed to convey for information of all concerned that the Upacharya has been pleased to approve the following for implementation with immediate effect:

- 1. The Conference Room situated at the first floor of New Bhasha-Vidya Bhavana building shall be provided for the purpose of holding conference, seminer, cultural programmes etc. by the Bhavanas / Vibhagas / Departments / Centres / Schools of the University other than outside institutions / organizations etc.
- 2. The user Department shall pay @ Rs. 2000/-(Rupees two thousand) only per day towards user charge of the conference Room to the University.
- 3. Allotment / booking of Conference Room shall be made on the approval of the Principal, Bhasha-Bhavana on first come, first serve basis.
- 4. The fund received as user charge of conference Room shall be utilized for academic purpose & infrastructural development including cleaning & maintenance of toilets of Bhasha-Vidya Bhavana

No. Admn./G/V.10.1/ Dated: 21.08.2015 Joint Registrar (Establishment) Visva-Bharati

## Copy to:

- 1. Pro-Vice Chancellor / All Provosts / Directors / Principals of all Bhavanas / Vibhagas
- 2. All Heads of Departments / Centres / Schools
- 3. Dean of Students' Welfare
- 4. Proctor
- 5. Finance Officer
- 6. University Engineer
- 7. Chief Security Officer
- 8. All Joint Registrars / Deputy Registrars / Assistant Registrars
- 9. Deputy Registrar, Estate
- 10. CS to Vice-Chancellor
- 11. PA to Registrar
- 12. University Webmaster: to upload it in the University website
- 13. Shri B. Kisku, General Section, Visva-Bharati