

**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is directed to convey that the Upacharya, in anticipation of approval of the Karma-Samiti (Executive Council), is pleased to appoint the following faculty members as Teacher-Warden for New Girls' Hostel (Amrapali) at Andrewspally for a period of 02 (two) years or until further order whichever is earlier, with effect from the date of their joining. Both of them will be entitled to draw an honorarium of @ Rs. 3000/-(Rupees three thousand only) each per month during their tenure as Teacher-Warden.

| Sl.No. | Name of the Faculty & Department | Name of the Girls' Hostel |
|--------|--|---|
| 1 | Dr. Hema Gupta Joshi, Assistant Professor, Department of Botany, Siksha-Bhavana, V.B. | New Girls' Hostel (Amrapali) at Andrewspally |
| 2 | Dr. Swarnali Bhattacharya, Assistant Professor, Department of Plant Protection, PSB, V.B. | New Girls' Hostel (Amrapali) at Andrewspally |

Dr. Hema Gupta Joshi and Dr. Swarnali Bhattacharya are requested to submit their joining report to the undersigned through proper channel.

Memo No. Est / E-I / AOTW / 2016-17 / 01
Date: 01-04-2016


Joint Registrar (Establishment)
Visva-Bharati

To

- 1) Dr. Hema Gupta Joshi, Assistant Professor, Department of Botany, Siksha-Bhavana.
- 2) Dr. Swarnali Bhattacharya, Assistant Professor, Department of Plant Protection, PSB.

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Joint Registrar-(Examination) / Deputy Registrar-(Academic, Research)
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Finance Officer
- 7) Deputy Registrar (Accounts)
- 8) Chief Medical Officer / Chief Security Officer / University Engineer
- 9) Internal Audit Officer
- 10) C.S to Upacharya
- 11) P.A. to Registrar
- 12) Section Officer, Meeting
- 13) University Web-Master- Please upload it in the University Website
- 14) Persons concerned
- 15) Personal file