



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following transfers are made in the interest of the University.

Sl. No.	Name & Designation	Transfer from	Transfer to
1.	Shri Ramaprasad Deb Paper Technologist Employee Code : 1987049	Granthana Vibhaga	Siksha Bhavana Office
2.	Shri Shyamal Kabiraj Senior Assistant Employee Code: 1988157	Granthana Vibhaga	Pay Fixation Cell
3.	Shri Subrata Patra Artist Employee Code: 1988151	Granthana Vibhaga	Research Publication

The above transfers are temporary in nature. Head of the Department concerned is requested to release the above incumbents immediately to enable them to join the new place of posting. The joining report(s) should be sent to the undersigned through Head of the Department(s) concerned.

No. Estab/DR/O.O./1167
Date: 18/06/2016

Registrar (Acting) 18/6/16
Visva-Bharati

To,

1. Shri Ramaprasad Deb |
2. Shri Shyamal Kabiraj | Through Head of the Department
3. Shri Subrata Patra |

Copy forwarded of information and necessary action to:

1. Director, Granthana Vibhaga, **VB**
2. Principal, Siksha-Bhavana
3. In-Charge, Research Publication
4. Joint Registrar (Establishment)
5. Accounts Officer
6. CS to Vice-Chancellor
7. PA to Registrar
8. Hindi Officer – to translate into Hindi and arrange to upload in the University website
9. University Webmaster – to upload in the University Website
10. File