## বিশ্বভারতী

# विश्वभारती

### Visva-Bharati



### Notification

The undersigned is directed to convey that as per the Office Order vide No. REG/O.O./89 dated 28.07.2021, Visva-Bharati has been functioning on a 25% attendance basis w.e.f. 29.07.2021 until further order. Accordingly, all Heads/ Controlling Officers are requested to furnish an updated copy of the duty roster of employees (both teaching and non-teaching) working under their control with the names of those who are assigned to report for duty on each working day of the week by 27.08.2021 to the office of the undersigned via email: <a href="mailto:vcssantiniketan@gmail.com">vcssantiniketan@gmail.com</a>

Additionally, should any Bhavanas/Departments/Sections/Centres/Administrative Offices etc. be facing technical difficulties with regard to internet connectivity, they are to report their issues to the Vice-Chancellor's Secretariat. The matter shall be addressed immediately.

No. VC/C-1/92 Date: 25.08.2021 Deputy Registrar (Administration)

Confidential Secretary to the Vice-Chancellor

Visva-Bharati

To,

- 1. Directors/ Principals/ Heads/ In-charge of all Bhavanas/ Vibhagas/ Departments/ Centres/ Unit etc.
- 2. Heads/Officers-in-charge of Administrative Offices/Sections etc.

#### Copy to:

- 1. In-charge, Computer Centre with request to upload this notification in the University website.
- 2. P.A. to Registrar