



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that the following transfers are made in the interest of the University.

Sl. No.	Name & Designation	From	To
01.	Shri Sukumar Bauri Office Assistant (Employee Code No. 1992072)	Womens Studies Centre	Indira Gandhi Centre
02.	Shri Amindra Roy Office Assistant (Employee Code No.1991001)	Department of Hindi	Proctor Office

Head of the Department concerned are requested to release the above incumbents immediately to enable them to join their new place of posting. The joining reports may be sent to the undersigned through the Head of the Department concerned within three days from the date of issuance of this Office Order.

No- Estab/E-III/O.2
Date- 31/07/2015


Registrar
Visva-Bharati

To,

01. Shri Sukumar Bauri
02. Shri Amindra Roy

| Through Head of the
| Department Concerned

Copy forwarded for information and necessary action to:-

1. Director, Indira Gandhi Centre
2. In-charge, Womens Studies Centre
3. Head, department of Hindi
4. Proctor
5. Joint Registrar (Establishment)
6. Deputy Registrar (Accounts)- Pay & Allowances may be processed accordingly
7. C.S. to Upacharya
8. P.A. to Registrar
9. File
10. University Web Master – To upload in the University Web site
11. Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website within three days from the date of issuance of this Office Order